**DANEHILL PARISH COUNCIL**

**Minutes of the public meeting preceding the Council meeting held on Wednesday 28th March 2018 at Danehill Memorial Hall.**

Present: D. Birchell (DB), A. Pattison (AP), C. Crouch (CC), R. Lewis (RL) and N. Macleod (NM).

Absent: T. Blake (TB) and A. Goodburn (AG).

In addition, there were also members of the public present.

Emma Fulham Clerk to the Council was in attendance.

The Chairperson of the Parish Council for the meeting (RL), opened the meeting at 7:30pm.

**Report from Cllr Galley:** No report available as he was absent.

**Report from Cllr Roundell –** No report available as he was absent.

**Public:**

Robin Wood requested the dog bin was moved to the other verge at the entrance to Beaconsfield Road.

The Clerk explained the position had been agreed with DPC and WDC but the Clerk would investigate to see if it was possible to now relocate.

Jean Wood raised the issue of recycling not being collected. The Clerk confirmed it was a local issue along with dog bins and one for WDC and suggested reporting to WDC and she would raise it with Cllr Roy Galley.

Malcolm Burrwood reported he was disappointed with the Council’s decision to not fund the floor immediately at DHMH. The Committee had resigned however a generous gift for the floor had been received and it was hoped to replace the floor by July, He queried the VAT recovery by the Parish Council and would forward some information to AP. It would feature on the May agenda.

Jim Stott highlighted the issue of the Forest Row tip closure consultation. The Clerk would add this link to the website and Robin agreed to highlight it on Facebook.

The public meeting closed at 7:55pm and the Parish Council meeting commenced.

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**In the absence of the Chair and Vice Chair RL was proposed by AP and seconded by CC and unanimously appointed as Chair for the meeting.**

114, To accept apologies and reason for absence.

TB – Holiday

AG – Funeral

115. To receive Declarations of pecuniary and declarable Interests from members in respect of any matter on the agenda.

The Chairman reminded Cllrs to declare when necessary.

116. To approve as a true record and sign the minutes of the meeting held on 28th February 2018.

**A change was made to the Village Hall wording to change the emphasis. With this change the minutes were unanimously approved as a true record.**

117. To deal with matters arising from the minutes of the meeting held on 28th February 2018.

None.

118. Correspondence List.

The list had been circulated prior to the meeting.

Other items received were noted.

The book of condolence purchase offer was deferred.

The request by Fletching PC to tidy up the red telephone box on the A272 was noted but the Clerk was asked to get a quote and the Council would review strategy on this at a future meeting.

The Forest School agreement for another year was agreed and signed by RL.

119. Finance.

(i) To report on account year to date 2017/18.

This had been circulated prior to the meeting.

AP outlined the position and there were no queries.

(ii) To approve Payment schedule.

**The list had been circulated prior to the meeting totalling £9997.96 was unanimously approved.**

(iii) To approve BBQ costs up to £2000.00.

**This was unanimously accepted.**

**RL to agree locations with the contractor and would finalise the small details.**

(iv) To consider grant request from Ashdown Weekend Committee.

The grant request from the Ashdown Weekend was reviewed.

**The Council agreed to get more information for example expenditure breakdown, reserves etc...**

**The Council agreed to delegate the decision to the Finance Committee to review it and decide up to £5000 to be ratified at the next PC meeting.**

120. To receive facilities review update and expenditure plans.

RL outlined the progress made and the draft had been received by all Cllrs. There was a brief discussion where further amendments were to be made. The Council delegated the final details to AP and RL to finalise to send out as soon as possible to the start of the week commencing 16th April 2018.

121. To receive update and costs for data protection regulations compliance.

The Clerk reported feedback on redaction from SSALC.

The Clerk reported on minimal cost for shredding. However, time to review all files to keep or destroy needed to be agreed.

122. To consider co – option to the Council.

The Clerk outlined the process.

George Powell and Robin Wood stood for co-option. There were two vacancies and no other candidates.

Both candidates provided a brief overview of their history and experience.

**The Council considered the candidates and AP proposed both candidates were accepted CC seconded them and this was unanimously approved.**

123. To receive reports from Parish Councillors.

RL reported that the path near the tennis courts had been completed. The burial steps had been completed and he had met the rangers about the rhodendrum removal and once he had a quote he would bring it back to the PC. There is a possible mole problem on the Jubilee Green – The Clerk was asked to instruct a specialist. The temporary fence on Jubilee Green needed re fixing - The Clerk was asked to arrange this.

DB reported on the quiz at CGVH. The hall committee needed some options to review regarding the future of the Clerk’s office. The Fletching Charity meeting needed more people in need and DB would provide details to the Clerk for her to publish on the website.

CC reported she contacted everyone on the emergency plan list in the recent snow to check they were ok. She outlined the forthcoming grant request from the Conservators of Ashdown Forest. She also publicized the next Village surgery on 19th May between 11 and 1pm. She also reported on the need for volunteer drivers for Weald link.

NM outlined the current position on the license from ESCC for the SID. **A further cost of £3500 would need to be approved to progress the project – This was unanimously approved.**NM reported Freshfield Lane was now open and the matter of Sliders Lane Lorry traffic had been reported to ESCC and Cllr Roy Galley.   
  
124. Matters to report and for consideration at future meetings.   
Youth Worker funding proposal.

Annual meeting – It was agreed that the Clerk would arrange refreshments and that the Council would hold a similar meeting to last year to highlight community groups and encourage input on the facilities questionnaire.

125. To ratify planning minutes.

This was deferred to the next meeting.

126. To consider planning applications.  
  
Application No. WD/2018/0488/F

Location: STABLE COTTAGE, CHELWOOD VACHERY, MILLBROOK HILL, NUTLEY, TN22 3HR Description: REAR SINGLE-STOREY EXTENSION, CLADDING OF EXISTING PORCH AND RELOCATION OF FRONT DOOR TO NORTH-WEST ELEVATION

**The Parish Council supports the application subject to any neighbour’s concerns.**  
127. Newly submitted applications to consider if applicable.

None.

Date of next meetings

Annual Parish Meeting 25th April 2018 – Chelwood Gate Hall

Parish Council Annual Meeting 23rd May 2018 – Danehill Memorial Hall

**Meeting closed at 9:45pm**